



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 12th April 2023 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at Westlake Room, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.

Councillors are summoned to attend for the purpose of resolving the business to be transacted.

The Public and Press are cordially invited to attend.

Wearing a face mask is optional.

Tracey Carpenter
Clerk & RFO
30th March 2023

AGENDA

1. In Attendance

2. Apologies for absence:

3. Declarations of Interest

4. Minutes Resolution to approve as a correct record the Minutes of the Parish Council Meeting held on Wednesday 8th March 2023

5. Public Forum

Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.

Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:

- Complaints will be referred to the Clerk for action;
- Councillor(s) may undertake to follow up the issue;
- Agree an agenda item for the next meeting

6. Ward Councillors to provide an update on items of interest

7. Proposal to note that the Traffic Regulation Orders has been passed and will come into effect on 20 April for 40mph and 5 June for 20 and 30mph speed limits. The order covers a number of roads within the Parish

8. Proposal to note response from Highway Management SMBC concerning the footpath M149

9. **Proposal to write** to Solihull Highways regarding the state of the A452 Kenilworth Road within Balsall Common, Holly Lane and the B4101 around Temple Balsall all of which have deteriorated in recent months with top layer wearing out in large patches and potholes causing potential skid risks to vehicles and cyclists (see also 20.1)
10. **Proposal to note** response from Director of Resources and Deputy Chief Executive SMBC regarding Proposed Improvements to Frog Lane Balsall Common Public Consultation
11. **Proposal to note** the response from Highways Infrastructure SMBC concerning flooding in Balsall Common
12. **Planning Applications**
(12.1) Council to consider and agree responses to the following **Planning Applications**;
PL/2023/00521/MINFHO 18 Kelsey Lane Balsall Common Solihull CV7 7GL - Proposal: Removal of existing car port and erection of new porch – comments due 12th April 2023
PL/2023/00460/ADV Trevallion Stud Wootton Green Lane Balsall Common Solihull - Proposal: Erect 2 No. flags and 1 V-st gantry – comments due 13th April 2023
PL/2023/00607/MINFHO 542 Kenilworth Road Balsall Common Solihull CV7 7DQ - Change materials on previously approved single storey extension to front elevation and additional storey over existing double garage. Previously approved facing brickwork above garage to change to Monocouche XF Chalk White Render. (It has proved extremely difficult to match the existing brick) – comments due 14th April
PL/2023/00637/MINFHO 7 Asbury Road Balsall Common Solihull CV7 7QN - Single storey side extension – comments due 14th April

(12.2) To note the following **Planning Determinations**;

PL/2023/00148/TPO 2 Welby Gate Balsall Common Solihull CV7 7FA – Approved

(12.3) Awaiting **Planning decisions**;

PL/2023/00403/MINFHO 5 Gipsy Lane Balsall Common Solihull CV7 7FW – Awaiting decision

PL/2023/00206/PPFL Hollybush Farm Holly Lane Balsall Common Solihull – Awaiting decision

PL/2023/00356/MINFHO 141 Balsall Street East Balsall Common Solihull CV7 7FS – Awaiting decision

PL/2023/00394/MINFHO 7 Alder Lane Balsall Common Solihull CV7 7DZ – Awaiting decision

PL/2023/00322/PPFL Blythe House Farm Barston Lane Barston Solihull – Awaiting decision

PL/2023/00350/TPO 558 Kenilworth Road Balsall Common Solihull CV7 7RZ – Awaiting decision

PL/2023/00013/HS2DIS Land To The North East Of Berkswell Railway Station, Balsall Common – Awaiting decision

13. Accounts

(13.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.03.23 – 31.03.23

(13.2) To note the Cashbook and Reserve Movements reports for March 2023

(13.3) To approve the following payments below using the General Power of Competence for the month of March 2023

(13.4) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item (13.3)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
28.03.23	BCP23067	Warks Cons Volunteers	Willow Park	-	90.00
01.04.23	Grant	BC Festival Committee	Grant balance	-	1,000.00
01.04.23	1048	Vish Gardening Services	Planters/ plants/ feed etc.	-	952.00
16.03.23	1510	AMS Inspections	Play areas 06.02 – 27.02	-	180.00
14.03.23	3477	Pied Piper	Mole Control	17.00	102.00
31.03.23	2022-0234	BC Village Hall	Room Hire	-	64.00
01.04.23	23-04-034	Fairways	Willow Park	60.63	363.80
01.04.23	23-04-034	Fairways	Oakley Play	55.89	335.35
01.04.23	23-04-034	Fairways	Cemetery	123.81	742.85

16.03.23	1117006-R6	Overnightsite	Website Hosting Quarterly	7.50	45.00
25.04.23	April	T Carpenter	Clerk's salary	-	-
28.03.23	2023/BPC16	J Parry-Evans	Temp-Clerk	-	1,081.25
13.01.23	9873923	Viking RAJA Group	Printer cartridges	15.11	90.67
01.02.23	9979401	Viking RAJA Group	Copier paper	5.55	33.28
04.04.23	230404-BPC	Sheamam	Final build website invoice	-	210.00

14. **Proposal to note** the appointment of Moore UK as external auditors 22/23 and audit requirements
15. **Proposal to note** Exagen – Holly Lane Energy Park consultation will take place on Thursday 20th April at the Village Hall between 13.00 - 15.00 & 17.00-20.00. Council to encourage councillors and residents to attend
16. **Proposal to receive** a verbal update on the Community Health and Wellbeing Group from Cllr Sara Kirby
17. **Proposal to approve** Social Media Policy
18. **Proposal to approve** Community Engagement Strategy
19. **Proposal to confirm** Christmas Lights requirement from SMBC for Friday 24th November
20. **Correspondence**
 - (20.1) Email from resident highlighting the poor road condition on entry to Laurels Crescent
 - (21.2) Email from Strategic Lead for Culture SMBC promoting private fostering
 - (22.3) Email from West Midlands Police advising of their new operating model that went live on 3rd April 2023
21. **Date and Venue of Next Meeting**
The next Annual Parish Council Meeting will be on Wednesday 17th May 2023, 7:30pm in the Westlake Room
BCVRA AGM & Parish Assembly will be on the 26th April 2023, 7:30pm in the main hall, all are welcome

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.